**LANGLEY PUBLIC LIBRARY**

**LIBRARY POLICY NO. 109.0**

**SUBJECT: INTERLIBRARY LOAN POLICY**

The Library cannot purchase or subscribe to every useful resource, Interlibrary Loan is an essential part of its mission to meet the informational needs of the community.

The Library will make every reasonable attempt to obtain materials through Interlibrary Loan. There is a limit of three active requests per customer.

A customer with a valid Langley Public Library card and no borrowing restrictions or blocks is eligible for Interlibrary loan (ILL) services. Materials borrowed through ILL do not belong to Langley Public Library, and we cannot set the loan period or overdue fees.

The Director of the Library shall determine the fee for such service.

Patrons who do not return materials borrowed through Interlibrary Loan by the due date may forfeit the privilege of using the Interlibrary Loan service.

**Reviewed 10-1-2015**

**Approved**